

Report to: **Governance Committee**
Date: **24 January 2017**
By: **Assistant Chief Executive**
Title of report: **Amendment to Constitution - Review of Proper Officer appointments**
Purpose of report: **To make an appointment to the Proper Officer for accepting declarations of acceptance of office.**

RECOMMENDATION:

The Committee is recommended to recommend County Council to agree to the Assistant Chief Executive post being designated as the Proper Officer for accepting declarations of acceptance of office as set out in paragraph 1.1 of the report.

1. Background Information

1.1 The County Council is required to make formal appointments to a number of Proper Officer positions. Currently, the Chief Executive's post is designated as the Proper Officer for receiving declarations of acceptance of office. It is now considered appropriate that the Proper Officer for such matters should be the Assistant Chief Executive post and that the list of Proper Officers appointments should be amended as follows:

List of Proper Officers designated by the County Council

Local Government Act 1972

Section	Subject	Proper Officer
83	Accepting declarations of acceptance of office	Assistant Chief Executive

1.2 The County Council is required to make formal appointments to a number of Proper Officer positions. The Governance Committee is asked to recommend that the appointments listed above be agreed and included in the Council's Constitution.

PHILIP BAKER
Assistant Chief Executive

Contact Officer Andy Cottell, 01273 481955

Local Members: All
Background Documents: None